



Jammu & Kashmir Entrepreneurship Development Institute (JKEDI)
(An organisation of Government of Jammu & Kashmir)
Sempora, Pampore (Kashmir)/ Bari Brahmna, Jammu

Sub: Constitution of Committee.

Order No. JKEDI/HR- 184 of 2024

Dated: 03.09.2024

Sanction is hereby accorded to the constitution of committee with the following composition to examine each case on merits as per the remarks / suggestions made by the DDO/Accounts officer of JKEDI regarding verification of service credentials on HRMS vis-à-vis their service books.

1. Shri Ishfaq Ahmad Mir, Communication Officer.
2. Shri Ansar Ullah Machloo, Executive Manager CSF.
3. Shri Zahid Ali Dar, Project Manager.
4. Shri Adil Bashir, Manager F&A.
5. Smt. Insha Hassan, Manager F&A.

Terms of Reference for the aforementioned Committee shall be as under:

1. HRMS should be verified against the service records available, keeping in view the necessary circulars issued by the General Administration Department JKUT in this regard.
2. To examine each case on merits & recommend for recovery of excess salary if drawn as per the discrepancies mentioned by the DDO on account of undue promotional increment.
3. The Committee shall restrict its ambit only for the purpose of verification of HRMS details from the service book entries vis-à-vis appointment/placement/promotion orders whatsoever from the official records.

The committee shall submit its report alongwith recommendations, within next 05 days positively.

Sd/-

(Rajinder Kumar Sharma) JKAS
Director JKEDI

No. JKEDI/HR/GO/2024/854-860

Dated: 03.09.2024

Copy to the;

1. Private Secretary to the Commissioner Secretary to the Government, Industries & Commerce Department fkie of the Commissioner Secretary I&C.
2. Director Finance, Industries & Commerce Department for kind information.
3. All concerned for information and necessary action.
4. Accounts Officer JKEDI, for kind information
5. Director's Secretariat for kind information of the Director.
6. IT section for information & necessary action.
7. Order/Concerned File.


03/09/2024
Manager HR